

Manufactured Housing Board Packet

November 24, 2008

TENTATIVE

NOTICE OF PUBLIC MEETING

IDAHO STATE MANUFACTURED HOUSING BOARD

DIVISION OF BUILDING SAFETY
Board Conference Room
1090 East Watertower Street, Meridian, ID
208-334-3950 -- dbs.idaho.gov

AGENDA

Monday, November 24, 2008

(Please note the following agenda items and time schedule are tentative pending board action.)

- 9:30 a.m. **CALL TO ORDER** – Jerry Inouye, Chairman
 o Roll Call and Introductions

CONSENT AGENDA

1. Approval of November 24, 2008 Agenda
2. Approval of July 21, 2008 Board Meeting Minutes

ACTION AGENDA

3. Schedule 2009 Meetings – Jerry Inouye

INFORMATIONAL AGENDA

4. Bureau Chief's Report – Jack Rayne
 - a. Manufactured/Modular Activity Report
 - b. License/Production Activity Report
 - c. Continuing Education Summary
5. Administrator's Report
 - a. Financial Report – Kirk Weiskircher
 - b. Teleconference vs. Travel – Kelly Pearce
 - c. Administrator – Kelly Pearce

NEW/OLD BUSINESS

EXECUTIVE SESSION *(If needed)*

- 12:00 p.m. **ADJOURN**

All times other than beginning are approximate. Agenda items may shift depending on board preference. 10/21/08

DBS BOARD MEETINGS

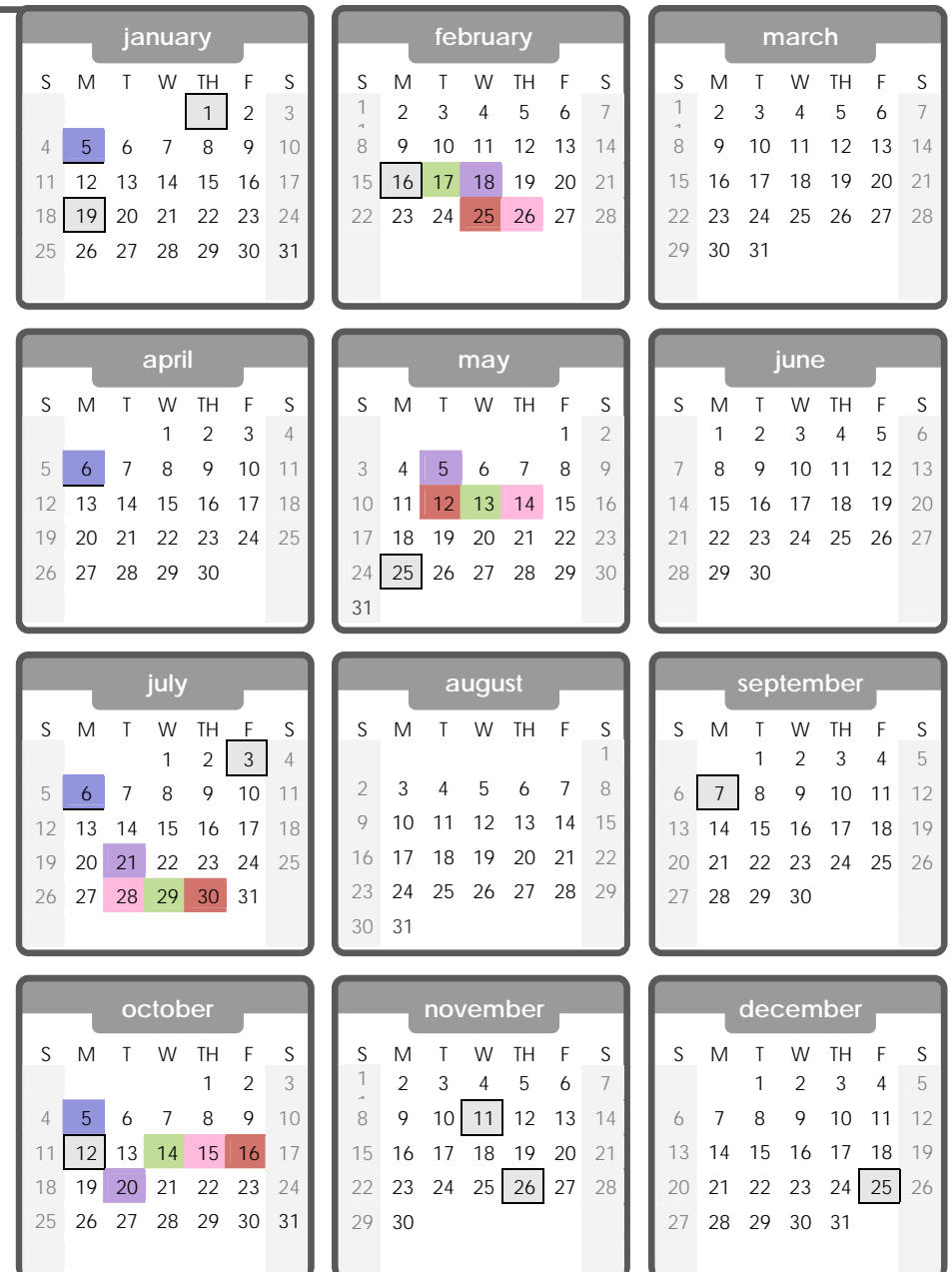
2009

Board Meetings to be held *(unless otherwise noted)* at:

Division of Building Safety
Board Conference Room
1090 E. Watertower Street
Meridian, Idaho

Electrical Board	FEB 26 – MERIDIAN MAY 14 – TWIN FALLS JUL 28 – COEUR D'ALENE OCT 15 – MERIDIAN
Plumbing Board	FEB 25 – MERIDIAN MAY 12 – TWIN FALLS JULY 30 – POST FALLS OCT 16 – MERIDIAN
HVAC Board	FEB 17 – MERIDIAN MAY 13 – TWIN FALLS JUL 29 – COEUR D'ALENE OCT 14 – MERIDIAN
Public Works Contractors Licensing Board	JAN 5 – MERIDIAN APR 6 – MERIDIAN JUL 6 – MERIDIAN OCT 5 – MERIDIAN
Building Board	FEB 18 – MERIDIAN MAY 5 – MERIDIAN JUL 21 – MERIDIAN OCT 20 – MERIDIAN
Manufactured Housing Board	TO BE SCHEDULED
Modular Building Advisory Board	TO BE SCHEDULED

Holidays outlined & highlighted in gray



Manufactured Housing and Modular Structures Activity Report

Modular Buildings/ Modular Insignias

■ FY 2006	1400
■ FY 2007	1940
■ FY 2008	1670

Manufactured Housing and Modular Structures Activity Report

Manufactured Housing Production/HUD Labels

■ FY 2006	4970
■ FY2007	4210
■ FY2008	2668

Licensing Activity Report

LICENSE COMPARISONS

1997, 2006, 2007, 2008

[illegible]

SUMMARY - 2008 CONTINUING EDUCATION CLASSES ATTENDANCE

CITY	LICENSEES	INSPECTORS	OTHER	TOTAL
Pocatello	32	17	16	65
Twin Falls	14	14	2	30
Nampa	61	24	3	88
Lewiston	26	11	2	39
CDA	45	20	2	67
TOTAL	178	86	25	289



Division of Building Safety
 MANUFACTURED HOUSING ACCOUNT
 Fiscal Year 2009 Financial Statements
 As of 10/31/2008

Statement of Revenues and Expenditures

Class	Budget	YTD Amount	Encumbrances	YTD Collected/ Obligated	YTD Collected/ Obligated as a % of Budget *	YTD Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	70,000	15,175		15,175	21.7%	54,825	50,000	65,175	93.1%
Expenditures									
Personnel:	46,400	14,820	-	14,820	31.9%	31,580	30,600	45,420	97.9%
Operating:	15,000	2,624	-	2,624	17.5%	12,376	15,000	17,624	117.5%
Capital:	-	28	-	28	0.0%	(28)	-	28	0.0%
Total Expenditures	61,400	17,472	-	17,472	28.5%	43,928	45,600	63,072	102.7%
Net for FY 2009	8,600	(2,297)	-	(2,297)			4,400	2,103	

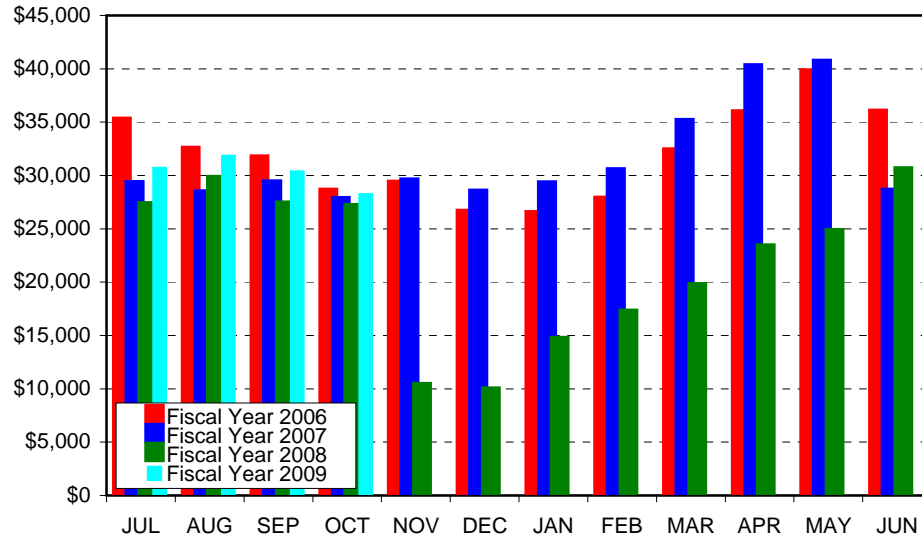
Statement of Cash Balance

Beginning Cash Available	Revenues	Expenditures	Encumbrances	Net Transfers	Other Changes in Cash	Removal of Prior Year Encumbrance	Available Cash	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
30,515	15,175	(17,472)	-	-	0	-	28,218	4,400	32,618

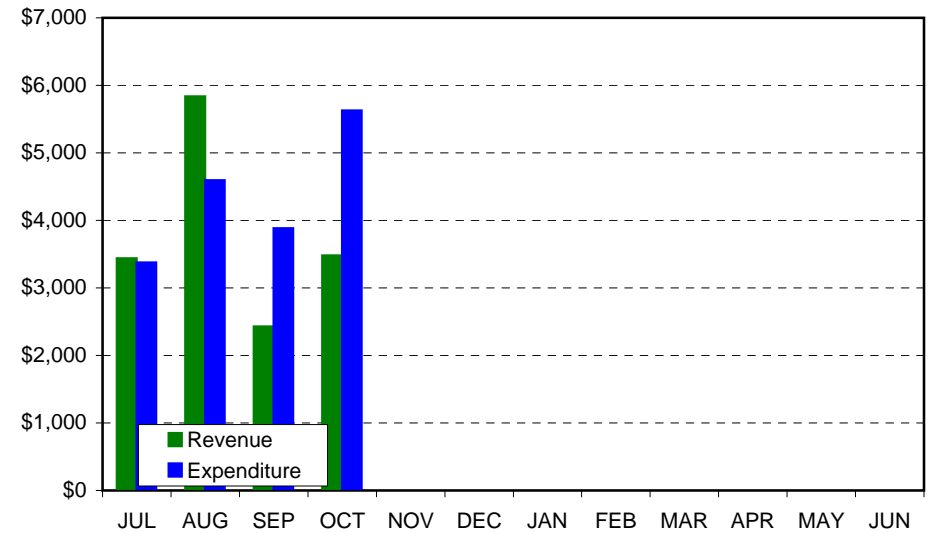
* Percent of Fiscal Year Completed 25.0%
 Percent of Pay Periods Completed 26.9%

MANUFACTURED HOUSING ACCOUNT

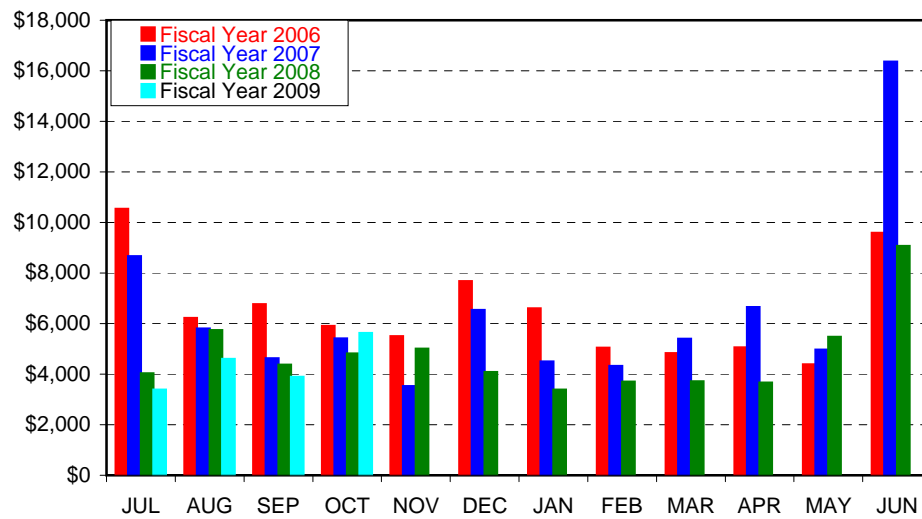
Month-End Cash Balance



FY 09 Revenue vs Expenditures



FY 06-09 Expenditures



FY 06-09 Revenue

